

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – May 2, 2019
Regular Session 7:00 p.m.
Willows City Council Chambers
201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:02 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Steve Sailsbery.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for May 2, 2019 – President Geiger requested Item #5C-3 be pulled from the agenda entirely and Item #5C-4 be pulled for discussion.
Mrs. Taylor moved, seconded by Mrs. Knight to approve the Agenda for May 2, 2019, with Item #5C-3 being pulled and Item #5C-4 being pulled for discussion
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular Meeting of April 4, 2019.
Mr. Ward moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of April 4, 2019.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA)** – No reports
- 4.2 **Associated Student Body Report – Bucky Squier reported:**
 - ASB Election speeches were held on May 1, 2019, with 21 candidates giving speeches. There are still a few open offices at this time. Voting will take place this week and results will be announced next week.
 - Mr. Honker pageant will be held on May 23, 2019.
 - Sophomores will be putting on an activity night on May 24, 2019.
 - Powder Puff Football game will be held on May 28, 2019.
 - Senior Trip will be held on May 31, 2019.
- 4.3 **Principals**
MES – No report
WIS – Steve Sailsbery reported:
 - CAASPP testing has begun and things are going well.
 - Open House turned out very well and was well attended.
 - Grade Level Review Team meetings will be held on May 15, 2019, where teachers of all incoming 7th and 8th graders will meet to review every student for any issues such as behavior, grades, attendance, etc. This information will be used to populate classes and to have them balanced.
 - On May 8, 2019, the 5th grade teachers will be coming to WIS to collaborate with the 6th grade teachers in order to put together class lists for next year.
 - 5th graders will be coming to WIS on May 21, 2019, for 6th grade orientation.
 - Glenn County Track Meet will be held on May 10, 2019.
 - Spring Concert will be held on May 21, 2019 at 6:00 p.m.
 - All 6th graders will be going on River Jim field trips on May 20th and 23rd.
 - WIS raised just over \$600 on the E-Waste Fundraiser that was held back in January. This included the redemption check as well as cash donations. It was not only a fundraiser, but it also provided a service to our community.

WHS – David Johnstone reported:

- Awarded \$250,000 for the CTEIG 2 grant where each of the CTE pathways will receive \$50,000. Also received \$78,500 for the Strong Workforce Grant where \$50,000 will be used for the Ag Pathway and \$28,500 will be used for Health Care Pathway. Thank you to Debbie Costello and Linda Riggle for their work on putting together the grant applications. Recently finished spending the \$55,000 CTEIG 1 grant.
- ASB campaigning began this week, with posters all over campus and speeches being delivered. Voting will take place this week.
- CAASPP testing began and will conclude this week.
- Have met with Dr. Geivett and Debbie Costello to discuss staffing needs at WHS for next year and are ready to put the master schedule together.
- Attended a training on school climate and culture and will be working with next year's ASB leaders to implement some of the ideas.
- FFA State Convention was held April 24-29, 2019, and students had an amazing week.
- Indentured Servant Day was held on May 2, 2019, and students had a great time.
- Boys Tennis Team won Section Championships, with an undefeated season, and will go on to the next round.
- Korean Musical Performance will be held on May 7, 2019, at 7:00 p.m. in the cafeteria.
- Open House/FFA Awards will be held on May 8, 2019.
- AP testing will be held May 8-10, 2019.
- Fair Week is the week of May 13-19, 2019.
- Scholarship Night will be held on May 22, 2019, at 6:00 p.m. in the cafeteria.
- Mr. Honker Rally will be held on May 23, 2019.
- Activity Night where students will have use of the gym, pool, and playfield will be held on May 24, 2019.
- Powder Puff Football game will be held on May 28, 2019.
- WHS Band Spring Concert will be held on May 30, 2019, at 6:00 p.m. at the Willows Memorial Hall.
- Senior Trip will be May 31, 2019.
- Senior Walk at Murdock will be held on June 7, 2019, at 8:20 a.m.

WCHS – Dr. Geivett reported:

- Enrollment is 21 students.
- Continuing to work with the patients at Genesis Care Center. The annual barbecue will be held on May 17, 2019, at 11:00 a.m.
- Thank you to Gina Taylor for attending the WCHS Open House.
- Graduation will be held on June 5, 2019, in Sycamore Park, and there is one graduate. Jeromy Geiger volunteered to give the speech on behalf of the Board.

4.4 Director of Business Services – Debbie Costello reported:

- Board approved leasing 60 football helmets for next year. There have been 59 players fitted so far. Approximately 10-15 additional helmets will need to be leased at a cost of \$125 per helmet. The additional cost could be anywhere between \$1,250 and \$1,875.
- Received the final quote for the wrestling mat. With a slight modification to the quote, the cost is just under \$15,000 which will be divided between the Boosters and the District.
- Developing the budget for next year. June 10, 2019, is the public hearing.
- Shared some information from Sacramento on potential changes concerning how unduplicated pupil counts for homeless/foster youth as well as low performing students are determined; and how home to school transportation funding is calculated.
- Two funding bills are being discussed in Sacramento. AB 39 would increase LCFF base grant funding targets and creates a new grant add-on. SB 729 would require the LCFF base grants for school districts to be increased by a cost-of-living adjustment of 5.16% for the 2019-20 school year.
- Distributed and reviewed an historical enrollment and attendance report for the district and for each site related to ADA percentages and funding.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- Physical fitness testing was completed prior to spring break and has been submitted to the state.
- ELPAC testing was finalized this week.
- CAASPP testing began at WHS and WIS. MES will begin next week.
- Working on the LCAP.

4.6 Superintendent – Dr. Geivett reported:

- Students did an outstanding job during the WHS Drama production. Thank you to Abby Ott and students for a great performance.
- Murdock staff members have been interviewing candidates to fill several open positions.
- Reminder for Board members to take the Ethics training.

4.7 Board of Education Members

Mr. Ward reported:

- Sat on the interview panel for the MES Principal position, and there were several great candidates.

Mrs. Knight reported:

- Attended the WHS Drama production. It was a great performance.
- Attended some children’s meetings and learned the definition of homeless has been broadened in the state of California. WUSD has one of the largest group of students in the county. Needs to be monitored.
- WUSD should make sure to train staff members about Trauma Informed Care.

Mr. Parisio reported:

- Congratulations to Mrs. Knight on her two children’s graduation from Chico State.
- Congratulations to the Boys Tennis Team for an outstanding year.
- Varsity softball has been having a good season with the opportunity to win a league title.
- Happy that ASB elections have been revamped for this year and have gone well.
- Erin Parisio attended the FFA State Convention as a chaperone for 21 students. Students had a great time and did very well.

Mrs. Taylor reported:

- Attended the WHS Drama play. Mrs. Ott and the students did a fantastic job.
- Chaperoned the prom on April 13, 2019. It was a big success. Thank you to Erin and Hanna Parisio for much of the organization. Encouraged Mr. Johnstone to share with the class advisors on the value of a destination prom.
- Attended the WIS Open House. It was a fantastic turn out.
- Attended the WCHS Open House. It was well attended.
- Mrs. Taylor’s daughter, Lauren Taylor, attended the FFA State Convention and said it was one of the best conventions ever. Congratulations to Bucky Squier who was chosen to be on the nominating committee as one of twelve who chose the state officers.

Mr. Geiger reported:

- Kelly Geiger chaperoned the FFA State Convention. Bailey Morrell was not elected to be a California FFA state officer, but Colorado State chose her as their outstanding freshman in the Ag community.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Jim and Nancy Hutson in the amount of \$100.00 for Julie Roessel’s class at MES.
2. Accept donation from John and Vickie Berens in the amount of \$650.00 for Shady Creek at MES.
3. Accept donation from April Bennett in the amount of \$160.00 for Aleta Going’s class at MES.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Student #18-19-52 to attend school in the Willows Unified School District for the 2018/19 school year.
2. Approve Interdistrict Requests for Student #18-19-49 to attend school in another district for the 2018/19 school year.
3. Approve Interdistrict Requests for Students #19-20-4 through #19-20-7 to attend school in the Willows Unified School District for the 2019/20 school year.
4. Approve Interdistrict Requests for Student #19-20-6 to attend school in another district for the 2019/20 school year.
5. Approve 2019/20 textbook lists for all WUSD schools (MES/WIS/WHS/WCHS).
6. Approve Overnight Field Trip Requests for River Jim to:
 - a. Stony Gorge Reservoir June 17-19, 2019
 - b. Engelbright Reservoir July 8-10, 2019
 - c. Engelbright Reservoir July 22-24, 2019

- 7. Approve Overnight Field Trip Request for Willows High School FCCLA to attend the FCCLA Region Officers Training Meeting in Fresno July 23-26, 2019.

C. HUMAN RESOURCES

- 1. Approve employment of Henny Liestyorini, Cafeteria Helper I (3.9 hrs/day), effective April 15, 2019.
- 2. Approve employment of Marian Christopherson, Yard Duty Supervisor/Crossing Guard (3.9 hrs/day), effective April 29, 2019.
- 3. Approve employment of Katrina Jackson, Yard Duty Supervisor/Crossing Guard (2 hrs/day) (pending clearance).
- 4. Approve employment of Shirley Williams, MES Principal, effective July 1, 2019.
- 5. Approve employment of Kaitlyn Hiller, WIS Teacher, effective August 7, 2019 (pending clearance).
- 6. Approve employment of Jessica Rodriguez, MES Teacher, effective August 7, 2019.
- 7. Accept resignation from Lucero Martinez, Instructional Aide II, effective April 16, 2019.

D. BUSINESS SERVICES

- 1. Approve budget revision summary.
- 2. Approve warrants from 4/3/19 through 4/24/19.
- 3. Approve ASB Quarterly Reports (MES/WIS/WHS).

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Consent Calendar, excluding Items C-3 and C-4.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

Item #C-4: Dr. Geivett introduced Shirley Williams as the new Principal of MES. Mrs. Williams introduced herself to the Board.

Mr. Parisio moved, seconded by Mrs. Taylor to approve Item C-4.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 3100	Budget
BP 3260	Fees and Charges
BP 3515.4	Recovery for Property Loss or Damage
BP 4030	Nondiscrimination in Employment
BP 5117	Interdistrict Attendance
BP 5127	Graduation Ceremonies and Activities
BB 9323.2	Actions by the Board

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mrs. Knight moved, seconded by Mrs. Taylor to approve the Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

- 2. **(Action)** Approve Resolution #2018-19-9, Lincoln’s Birthday Observance.

Mrs. Knight moved, seconded by Mrs. Taylor to approve Resolution #2018-19-9 Lincoln’s Birthday Observance. (Roll call vote was taken)

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve Resolution #2018-19-12, Drinking Water Access Project. Dr. Geivett shared that WUSD received a grant from the State Water Resources Control Board in the amount of \$139,000 to replace drinking fountains throughout the district.
Mr. Geiger moved, seconded by Mrs. Taylor to approve Resolution #2018-19-12, Drinking Water Access Project. (Roll call vote was taken)

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Adoption of the following textbooks for Willows High School:
- “We the People” (12th High School Edition) ISBN 9780393679700 published in 2018 by WW Norton
 - “Economics” ISBN 9780544859296 published in 2018 by Houghton Mifflin Harcourt
 - “United States History: The Twentieth Century” (California Edition) ISBN 9780328986910 published in 2019 by Pearson
 - “World History: The Modern Era” (California Edition) ISBN 9780328986903 published in 2019 by Pearson
 - “Voyages in World History” (AP Edition – 3rd Edition) ISBN 9781305659568 published in 2017 by Cengage Learning
 - “Medical Terminology: A Living Language” (6th Edition) ISBN 9780134070254 published in 2016 by Pearson
 - “Sports Medicine Essentials: Core Concepts in Athletic Training & Fitness Instruction” ISBN 9781133281245 published in 2016 by Cengage Learning

Textbooks have been on display for preview at the WUSD Office.

Mrs. Knight moved, seconded by Mr. Parisio to approve the adoption of the abovementioned textbooks for Willows High School.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve prospective graduates from WIS.
Mrs. Knight moved, seconded by Mrs. Taylor to approve prospective graduates from WIS.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve prospective graduates from WHS.
Mrs. Knight moved, seconded by Mrs. Taylor to approve prospective graduates from WHS.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
4. **(Action)** Approve prospective graduates from WCHS.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the prospective graduate from WCHS.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
5. **(Action)** Approve Certificated/Student Calendar for 2020/21.
Mrs. Knight moved, seconded by Mr. Parisio to approve the Certificated/Student Calendar for the 2020/21 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve Resolution #2018-19-10, Establishing May 8, 2019, as California Day of the Teacher.
Mrs. Knight moved, seconded by Mrs. Taylor to approve Resolution #2018-19-10, Establishing May 8, 2019, as California Day of the Teacher.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve Resolution #2018-19-11, Classified Employees Week, May 19-25, 2019.
Mrs. Knight moved, seconded by Mr. Parisio to approve Resolution #2018-19-11, Classified Employees Week, May 19-25, 2019.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
3. **(Action)** Approve employment of Certificated Personnel for 2019/20.
Mrs. Taylor moved, seconded by Mr. Geiger to approve employment of Certificated Personnel for 2019/20.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
4. **(Action)** Approve employment of Classified and Confidential personnel for 2019/20.
Mrs. Knight moved, seconded by Mr. Geiger to approve employment of Classified and Confidential personnel for 2019/20.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
5. **(Action)** Approve employment of Management personnel for 2019/20.
Mrs. Taylor moved, seconded by Mr. Geiger to approve employment of Management personnel for 2019/20.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
6. **(Discussion/Possible Action)** Staffing for 2019/20. Dr. Geivett requested the Board consider and approve three new positions within WUSD:
 - a. Teacher on Special Assignment (TOSA) at WIS – Recommend moving Mr. Bazan, Asst. Principal at both WIS and MES, to MES full time and create a TOSA at WIS for two periods a day. This position would be assigned to the office and perform administrative duties. The two periods vacated by the TOSA would be filled by a potential new teacher at WCHS (one period) and a prep period buy out by a current WIS teacher (one period). The Board requested Dr. Geivett provide the “teacher/administrator” ratio WUSD currently has before making any decision. After additional discussion, this recommendation was tabled until the next meeting. Board agreed a special board meeting could occur, if necessary.
 - b. Additional teacher at WCHS (4 periods) – Would like to increase the enrollment at WCHS by working with parents to help struggling students with credit recovery and help them graduate. Would like to offer a full time position, with 4 periods at WCHS and 1 period at WIS to backfill one of the periods vacated by the TOSA. The Board stressed that enrollment would need to increase before they would consider approving this position. Discussion ensued.
Mr. Geiger moved, seconded by Mr. Parisio to approve a new position at WCHS for four periods for the 2019/20 school year.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
 - c. Director of Maintenance, Operations, and Transportation (MOT) – Recommend filling this position. The MOT would be responsible for the facilities when the additional state bond money comes in. In addition, they would have full supervision, evaluation and budget authority over his/her department. Mr. Parisio moved, seconded by Mr. Geiger to approve filling the Director of Maintenance, Operations, and Transportation.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Discussion/Possible Action)**. Termination of Lease with Colusa-Glenn Farm Credit for Sycamore Street Property. The Board directed Dr. Geivett to speak to representatives from Colusa-Glenn Farm Credit and let

them know if they find a suitable renter, the Board would then consider releasing them from their lease. No action was taken.

7. ANNOUNCEMENTS

- 7.1 Willows Air Memorial Musical Performance will be held on Tuesday, May 7, 2019, at 7:00 p.m. in the WHS Cafeteria.
- 7.2 Willows High School Open House and FFA Awards Night will be held on Wed., May 8, 2019, at 5:30 p.m.
- 7.3 Lamb Derby festivities will take place May 9-12, 2019.
- 7.4 The Glenn County Fair is from May 15-19, 2019.
- 7.5 The Educator’s Hall of Fame Ceremony is May 18, 2019, at 8:00 a.m. at the Glenn County Fairgrounds in Flaherty Hall.
- 7.6 The WIS Spring Concert will be held on May 21, 2019, at 6:00 p.m. in the WIS Cafeteria.
- 7.7 The WHS Scholarship Night will be Wednesday, May 22, 2019, at 6:30 p.m. in the WHS Cafeteria.
- 7.8 MES Open House will be held on Thursday, May 23, 2019, at 5:30 p.m.
- 7.9 Monday, May 27, 2019, is a district-wide holiday (Memorial Day).
- 7.10 The WHS Spring Concert will be held on May 30, 2019 at 6:00 p.m. at Memorial Hall.
- 7.11 The following are the dates and times for Graduations:

Willows Community High School	Wed, June 5, 2019	10:00 a.m.	TBD
Willows Intermediate School	Thurs, June 6, 2019	7:30 p.m.	WHS Football Field
Willows High School	Fri, June 7, 2019	7:30 p.m.	WHS Football Field
- 7.12 The LCAP Public Hearing and Preliminary Budget Public Hearing will be held on June 10, 2019, at 7:00 p.m. at the Willows Civic Center.
- 7.13 The next Regular Board Meeting will be held on June 13, 2019, at 7:00 p.m. at the Willows Civic Center.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 9:37 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 9:44 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 9.2 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

10. RECONVENE TO OPEN SESSION

10.1 Announcement of Action Taken in Closed Session.

At 9:49 p.m., the meeting reconvened to Open Session. President Geiger reported out:

- Item 9.1: Update given to the Board.
- Item 9.2: Update given to the Board

11. ADJOURNMENT

Meeting was adjourned at 9:50 p.m.